



**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 14, 2023  
7:00 PM**

**AGENDA**

- A. Meeting Called to Order.**
- B. Pledge of Allegiance to the Flag of the United States of America.**
- C. Approval of Minutes:** (January 10, 2023 Regular Meeting.)
- D. Public Hearings**
1. Public Hearing on Economic Development Incentive Agreement for Alvin J. Huggins Life Estate, Sandy Huggins Remainder (operating as Food Pride Grocery Store) located at 501 Queen Street being Pitt County Tax Parcel 04953.
- E. Manager Report**
- D. Recognition of Persons to Be Heard NOTE:** This is an opportunity for public comment, and we thank you for coming to the Board of Commissioners meeting tonight to share your views. We value all citizens input.  
Speaker comments are limited to a maximum of 5 minutes during the public comment period. Groups shall designate one speaker to represent the group on a particular subject matter. At the conclusion of the 5 minutes, each speaker shall leave the podium. Comments will be directed to the full Board, not an individual Board member or Staff member. Although the Board is interested in hearing your comments, speakers should not expect any comments, action or deliberation from the Board on any issue raised during public comment period. Please state your full name and address.
- E. Discussion Items**
1. Consideration of Economic Development Agreement for Alvin J. Huggins Life Estate, Sandy Huggins Remainder (operating as Food Pride Grocery Store) located at 501 Queen Street being Pitt County Parcel 04953
  2. Budget Amendments - \$3000 from Library Trust Fund to Capital Outlay (3 replacement computers)

**G. Commissioners Comments**

**H. Closed Session G.S. 143-318.11 (6) Personnel**

**I. Adjournment**

**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
JANUARY 10, 2023**

**Present:** Mayor B.R. Jackson; Commissioners Jessica Daigneault, Angela Gay, Claude Kennedy, Raymond Oakes, Will Barnes; Interim Manager Mark Warren, Clerk Tina Mitchell

Mayor Jackson called the meeting to order.

Mayor Jackson led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

**Approval of Minutes**

Commissioner Barnes made a motion to approve minutes as presented. The motion was seconded by Commissioner Daigneault. The motion carried unanimously.

**Manager's Report**

See Attached

**Recognition of Persons to Be Heard** NOTE: This is an opportunity for public comment, and we thank you for coming to the Board of Commissioners meeting tonight to share your views. We value all citizens' input. Speaker's comments are limited to a maximum of 5 minutes during the public comment period. Groups shall designate one speaker to represent the group on a particular subject matter. At the conclusion of the 5 minutes, each speaker shall leave the podium. Comments will be directed to the full Board, not an individual Board member or Staff member. Although the Board is interested in hearing your comments, speakers should not expect any comments, action, or deliberation from the Board on any issue raised during public comment period. Please state your full name and address

1. Robert Hollis of 371 Queen St. discussed the possibility of having a Maker Station Workshop in Grifton. This gives the public an educational opportunity to learn how to build computers and repair software. He has done some research on this topic and discovered that Grifton probably shouldn't invest in a workshop but there is a location in Greenville that offers a Maker Station for a fee of 200.00 a month. He mentioned that the Department of Labor offers grants.

**Discussion/Action Items**

1. Proclamation declaring Human Trafficking Awareness and Prevention Month – Melisa Simpson shared that it is imperative that we educate our communities, our young people and our families to take an active interest in learning how to recognize the risk and resist predators. It is a global and national problem with North Carolina being consistently ranked among the top ten states for prevalence in human trafficking. Our community must hold accountable those people who purchase sex and those people who look the other way.

On a motion of Commissioner Barnes, seconded by Commissioner Kennedy, that this be allowed. Motion carried unanimously to approve.

2. Ordinance for "No Stopping, Parking, or Standing on N. Highland Blvd." Commissioner Barnes ask if it was already against the law to do so, does it need to be an ordinance also. Manager Mark Warren shared that he called NCDOT District Engineer and they said if you want signs installed out there then we must adopted an ordinance. Upon adopting this ordinance, the signs can be installed.

On a motion of Commissioner Kennedy, seconded by Commissioner Gay, that this be allowed. Motion carried unanimously to approve.

3. Authorize public hearing for Economic Development Incentive Grant Agreement for Food Pride.

On a motion of Commissioner Barnes, seconded by Commissioner Daigneault, that this be allowed. Motion carried unanimously to approve. Commissioner Daigneault asked where the money would come from. Manager Mark Warren said that it would come out of our budget and would be a reduction in revenues that we would have to account for when we work on next year's budget. Commissioner Oakes asked if the sales tax revenue would help with the budget. Manager Mark Warren said it may, but we don't know until we look at the entire picture.

4. Adoption of American Rescue Plan Policies required by Coronavirus State and Local Fiscal Recovery Funds and American Rescue Plan Act of 2021.

On a motion of Commissioner Barnes, seconded by Commissioner Gay, that this be allowed. Motion carried unanimously to approve.

5. Budget Amendment – Police Department & Building & Grounds. Manager Mark Warren explained that the miscellaneous Revenue would be moved to the proper accounts. Building and Grounds are the bank proceeds from the lawn mowers that were purchased and the Police Dept. from the Insurance proceeds for purchase of a vehicle. This will balance the two-line items.

On a motion of Commissioner Barnes, seconded by Commissioner Kennedy, that this be allowed. Motion carried unanimously to approve.

### **Commissioner Comments**

Commissioner Barnes expressed that he was glad to see the Food Pride opened for business. Also said it was nice to see the Christmas tree up at the Town Commons.

Commissioner Daigneault said that she went to the Shad Drop and would like to thank the committee for a wonderful event.

There being no further business Commissioner Barnes made a motion to adjourn. The motion was seconded by Commissioner Gay.

Respectfully  
Tina Mitchell  
Town of  
Grifton