



**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 13, 2022  
7:00 PM**

**AGENDA**

- A. Meeting Called to Order.**
- B. Pledge of Allegiance to the Flag of the United States of America.**
- C. Approval of Minutes:** (November 8, 2022, Regular Meeting)
- D. Manager's Report**
- E. Recognition of Persons to Be Heard** (NOTE: This is an opportunity for public comment, and we thank you for coming to the Board of Commissioners meeting tonight to share your views. We value all citizens input.  
Speaker comments are limited to a maximum of 5 minutes during the public comment period. Groups shall designate one speaker to represent the group on a particular subject matter. At the conclusion of the 5 minutes, each speaker shall leave the podium. Comments will be directed to the full Board, not an individual Board member or Staff member. Although the Board is interested in hearing your comments, speakers should not expect any comments, action, or deliberation from the Board on any issue raised during public comment period. Please state your full name and address
- F. Public Hearing**
  - 1. Request for rezoning from Nicholas Hill and Alonzo Gray (Owner) to rezone a 1.84-acre tract located at Grifton Hugo Road and Skeeter Pond Road from R-14 Residential to B-1 Highway Commercial being Lenoir County Tax Parcel 38332 in the Grifton ETJ.**
- G. Discussion/Action Items**
  - 1. Consideration to (approve or disapprove) rezoning request from Nicholas Hill and Alonzo Gray, Owner to rezone a 1.84-acre tract located at Grifton Hugo Road and Skeeter Pond Road from R-14 Residential to B-1 Highway Commercial being Lenoir County Tax Parcel 38332 in the Grifton ETJ.**
  - 2. Audit presentation for the Town ending June 30, 2022, from Barrow, Parris & Davenport**
  - 3. Approval of Amendment No.2 to the Engineering Services Agreement with the Wooten Company for the U.S.D.A Sewer Rehab Project**

**4. Consideration to approve special event for the Shad Committee at the Depot for New Year's Eve**

**H. Commissioners Comments**

**I. Adjournment**

**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
NOVEMBER 8, 2022**

**Present:** Mayor B.R. Jackson; Commissioners Angela Gay, Jessica Daigneault, Claude Kennedy, Raymond Oakes Will Barnes; Interim Manager Mark Warren, Clerk Tina Mitchell

Mayor Jackson called the meeting to order.

Mayor Jackson led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

**Approval of Minutes**

Commissioner Barnes made a motion to approve minutes as presented. The motion was seconded by Commissioner Daigneault. The motion carried unanimously.

**Manager's Report**

- 1) Actions to Assist Development of Downtown Grocery Store
- 2) Criminal Justice System (Lack of sentencing and dismissal of charges)
- 3) Water Quality
- 4) Gangway for Kayak Ramp
- 5) Audit

**Recognition of Persons to Be Heard** NOTE: This is an opportunity for public comment, and we thank you for coming to the Board of Commissioners meeting tonight to share your views. We value all citizens' input. Speaker's comments are limited to a maximum of 5 minutes during the public comment period. Groups shall designate one speaker to represent the group on a particular subject matter. At the conclusion of the 5 minutes, each speaker shall leave the podium. Comments will be directed to the full Board, not an individual Board member or Staff member. Although the Board is interested in hearing your comments, speakers should not expect any comments, action, or deliberation from the Board on any issue raised during public comment period. Please state your full name and address

1. Sandy Huggins of 902 Murphy Ln, Ayden N.C. 28513. She expressed her appreciation for what the Town has done for the Food Pride Grocery store with all the contacts that the manager, Mark Warren has made to reach out for help. She also mentioned that she has reached out to some of the same people and was never told that they were already contacted from someone on the Board. She does remember having a meeting set up with the small business administration and when she got there, the other parties did not show up. She was told by Rachel Bridges that they were not going to come because they were not in the grocery store business. "I never heard I had any support

from the Town at all.” Mark Warren said that he never heard of a meeting that was set up or of Rachel Bridges. Ms. Huggins said that she was not asking for a donation, but she would like to know how often the \$5000.00 upgrades to the face of the buildings take place. Manager, Mark Warren stated that it comes through Pitt County Municipal Grant annually.

2. Joseph Gray Scott Sr. of 6736 Charlotte Street shared updates with Arts in The Park events. Financially we are doing very well and have had some great sponsors. They won't be doing Arts in the Park in December because of the weather. He mentioned that the Daily Reflector had a write up about Arts in the Park. They will be singing some Christmas Carols after the Parade at the Town Commons. He said that they will start back the Arts in the Park in the spring.

#### **Discussion Items**

1. Declaration of surplus – 2012 Dodge Charger V6 in Police Department.

On a motion of Commissioner Barnes, seconded by Commissioner Kennedy, that this be allowed. Motion carried unanimously to approve.

2. Approval of Amendment No.1 to the Engineering Services Agreement with Wooten Company for replacement of approximately 1,100 Water Service meters with an AMR System.

On a motion of Commissioner Barnes, seconded by Commissioner Gay, that this be allowed. Motion carried unanimously to approve.

3. Approval of Amendment No.1 to the Engineering Services Agreement with Wooten Company for Well Rehab Project for addition of sand filter for the well.

On a motion of Commissioner Barnes, seconded by Commissioner Daigneault, that this be allowed. Motion carried unanimously to approve.

4. Approval of Short Form Engineering Agreement with Wooten Company for engineering services related to construction plan review of subdivisions, developments, etc.

On a motion of Commissioner Barnes, seconded by Commissioner Oakes, that this be allowed. Motion carried unanimously to approve.

5. Budget Amendment from Miscellaneous/Insurance proceeds and replace Police vehicle.

On a motion of Commissioner Kennedy, seconded by Commissioner Barnes, that this be allowed. Motion carried unanimously to approve.

6. Approval of 2022 Christmas Bonuses for employees.

On a motion of Commissioner Barnes, seconded by Commissioner Gay, that this

be allowed. Motion carried unanimously to approve.

7. Authorize public hearing on December 13, 2022, for rezoning request from Nicholas Hill (Alonzo Gray, Owner) to rezone a 1.84-acre track located at Grifton Hugo Road and Skeeter Pond Road from R-14 Residential to B-1 Highway Commercial being Lenoir County Tax Parcel 38332 in the Grifton ETJ.

On a motion of Commissioner Barnes, seconded by Commissioner Daigneault, that this be allowed. Motion carried unanimously to approve.

#### **Commissioner Comments**

Commissioner Kennedy asked about the status on the injuries to the Police Officer that was hit by a vehicle. Manager, Mark Warren shared that he had some surgery on his arm and is recovering at home. We expect him to be back in the office the week of Thanksgiving.

Commissioner Barnes asked about the crime in Grifton and asked if a letter from the Town to the DA would help. He also asked if the Town could help the Food Pride grocery store with a break in the water runoff and property taxes. Commissioner Barnes feels that it would be a good idea to monitor social media. He appreciates all the volunteers that helped with the John Lawson Days and likes seeing the community get together. He asked Sandy Huggins what the status was with the grocery store. She said that they are waiting for the Health Department to come and after that they will stock the store with groceries and prepare to open. Mayor Jackson asked the manager, Mark Warren to contact someone to assist in getting the Health Inspectors there as soon as possible.

Commissioner Oakes said that the trunk or treat was a great success. Also wanted to thank Tommy Sugg and his group for the Chili cook off this weekend. Commissioner Oakes invited everyone to come out to the little league baseball game next weekend.

Commissioner Daigneault agreed with Commissioner Oakes in coming out and supporting the baseball team. She also said that the Chili cookoff was very enjoyable and successful along with the John Lawson Days event.

Commissioner Gay expressed that she enjoyed the John Lawson days with it being her first time going to one. She also mentions the trunk or treat being a great success and it was nice seeing everyone out and having fun.

On motion of Commissioner Barnes seconded by Mr. Oakes the Board voted unanimously to adjourn meeting.

Respectfully  
Tina Mitchell