



TOWN OF GRIFTON

528 Queen Street • PO Box 579 • Grifton, NC 28530

Office (252) 524-0109

Email: info@grifton.com

Website: www.grifton.com

Utility Service Application

Deposit Amount: \$200.00 Meter # _____

Date Service Requested: _____

Occupants Name: _____

Service Address (Not PO Box): _____

Mailing Address (if different): _____

City: _____ State: _____ Zip Code: _____

Please Indicate: Residential Apartment Retail Business
 Office Industrial

Nighttime Phone Number: (____) _____ - _____

Email Address _____

Social Security #: _____ Driver's License #: _____ State: _____

Employer: _____

Daytime Phone Number: (____) _____ - _____

If you are not the owner of this property, please provide the following information:

Owner/Landlord: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Owners Phone Number: (____) _____ - _____

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the ethnicity, race, and gender of the individual applicants on the basis of visual observation or surname.

Ethnicity: Hispanic or Latino Not Hispanic or Latino

Race: American
 Asian
 Black or African American
 Native Hawaiian or Other Pacific Islander
 White
 Other

Gender:
 Male
 Female

The Town of Grifton offers automatic bank draft service to our utility customers.

Your utility bill can be automatically drafted from your checking account. A blank, voided check is needed along with a completed bank draft application.

If Business or Industry, have they received a zoning compliance and privilege license? _____

I, _____, under penalty of perjury, do hereby certify that the foregoing information is true and correct.

Signature/Date (Owner)

Signature/Date (Tenant)

*A color copy of your government-issued photo ID from the United States is required.

"This institution is an equal opportunity provider and employer. Discrimination is prohibited by Federal Law. To file a complaint of discrimination, write USDA, Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410 Or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay)."

*If the Town must pursue collections for an unpaid balance, the final bill will also be sent to the owner of the property.

WELCOME TO GRIFTON



Town of Grifton

528 Queen Street, Grifton NC 28530

Co-Signing of Utility Applications by Property Owner and Tenant

3-11-2025

The Town Commissioners of the Town of Grifton, North Carolina, Hereby Resolve that the following policy is adopted:

1. **Co-Signature Requirement** — All new applications for utility services within the Town of Grifton must be co-signed by both the property owner and the tenant of the property where the utility service is being requested. If the property owner is living at the property where service is requested, no co-signature shall be required.

The property owner and tenant will be jointly and severally responsible for the payment of all fees, charges, and penalties associated with the utility services provided to the property.

2. **Liability for Payment** — In the event that any utility bill is not paid by the tenant, both the tenant and the property owner will be held equally responsible for payment of the outstanding balance.

The Town of Grifton reserves the right to pursue collection of unpaid fees from either the tenant, the property owner, or both, in accordance with the policy and any applicable legal requirements.

3. **Delinquent Accounts** — If a utility account becomes delinquent, the Town of Grifton may seek payment from either the tenant or the property owner. The responsible party will be notified in writing of the outstanding balance and any applicable penalties.

Failure to pay the delinquent balance may result in utility service disconnection, regardless of whether the debt is owed by the tenant or the property owner.

4. **Vacant Properties** — In cases where a property is vacant and utility services are still active, the property owner will remain the default responsible party for the utility charges. This ensures that utility services are paid even if no tenant is occupying the property.

The Town of Grifton may, at its discretion, suspend or terminate service for vacant properties if charges remain unpaid and the owner fails to address the outstanding balance.

5. **Application Process** — When applying for utility services, both the property owner and tenant must complete and sign the utility application form, acknowledging their joint and several liability for payment.

The property owner will be required to provide proof of ownership of the property, such as a deed or property tax statement, and the tenant must provide proof of tenancy.

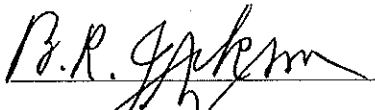
6. **Enforcement and Penalties** — Failure to adhere to the co-signature requirement or to make timely payments may result in disconnection of utility services, additional penalties, and potential legal action.

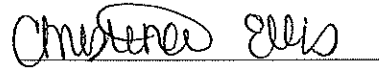
Any penalties or legal costs incurred as a result of non-payment may be charged to both the property owner and tenant, depending on the circumstances.


7. **Notification** — Both the property owner and tenant will be notified of any outstanding balances, service disconnections, or other issues related to the utility account.

Notices will be sent to the property address and any other contact information provided by the parties on the application form.

Effective Date: This Policy will be effective Immediately upon adoption by the Town of Grifton Board of Commissioners


B.R. Jackson, Mayor


Christina Ellis, Clerk


Kellie Bennett, Assistant Town Clerk

(Seal)

WELCOME TO GRIFTON

On behalf of the Board of Commissioners, we would like to take this opportunity to welcome you to Grifton and give you a little information that may be useful. We feel that Grifton is an ideal community in which to live and raise a family because of the pleasing and comfortable atmosphere.

The Board of Commissioners meets the 2nd Tuesday of each month at 7:00p.m.

WEBSITE

For a wide variety of detailed information about Grifton, our history, parks, and services offered, please visit www.grifton.com

FACEBOOK

Please visit the Town of Grifton Facebook page for updates and information.

Household Garbage

You should have one roll out garbage can and one recycle bin per household. Should you feel the need to have an extra can the cost is \$8.00 extra per can per month. Please remember to bag your garbage when putting it in the rollout container. Your containers will need to be rolled out to the curb on Wednesday night to ensure that your garbage and recycling is picked up on Thursday. Containers may not be put out before 3:00 p.m. on Wednesday and must be rolled in by 8:30 am on Friday.

Yard Waste

Yard waste and limbs will be collected on Monday and Tuesday. Yard waste (grass clippings, leaves, pine straw, pinecones) must be bagged or boxed, free of foreign objects, and placed at curbside for collection. Limbs can be no larger than 4 feet in length and 6 inches in diameter and must be neatly stacked at curbside

with butt ends to the curb. We will not pick up any debris that has been cut by a contractor.

PLEASE REMEMBER THAT WE DO NOT PICK UP BULK ITEMS.

Elected Town Officials

Mayor - Billy Ray Jackson

Commissioners:

Jessica Daigneault

William Barnes, Jr. "Will"

Angela Gay

Claude Kennedy

Raymond Oakes

Town Workshop Meetings are the first Tuesday of each month at 7:00p.m.

Town Board Meetings are the 2nd Tuesday of each month at 7:00p.m.

Both meetings are held at the Town Hall and the Public is invited to attend any and all meetings.

Town Officials

Phone E-mail

Dylan Haman –Town Manager	524-0109	townmanager@grifton.com
Christina Ellis - Town Clerk/Finance Off.	524-0109	cellis@grifton.com
Kellie Potter – Asst. Town Clerk/Tax Collector	524-0109	kpotter@grifton.com
Deric Dennis – Police Chief	481-8727	

Grifton #'s THAT MAY BE USEFUL

Emergency for Police, Fire & Rescue 9-1-1

Non Emergency #'s

Police 524-4161

Fire 524-3367

Rescue 524-4983

Town Hall 524-0109

TOWN HALL HOURS ARE: MONDAY – THURSDAY 7:30A.M. TO 5:30P.M.

FRIDAY – 7:30A.M. TO 11:30A.M.

Library 481-8727

Grifton Post Office 524-5550

Grifton School 524-5141
Grifton Pediatrics 524-0300

Other Useful #'s

Duke/Progress Energy 1-800-452-2777
Ayden-Grifton High School 746-4183
Pitt County Landfill 902-3350
Pitt County Sheriff 902-2800
NC Highway Patrol 752-6118
Pitt County Courthouse 695-7100
Pitt County Board of Elections 902-3300
Pitt County Board of Education 830-4200
Pitt County Tax Assessor 902-3400
Pitt County Tax Collector 902-3425
Lenoir County Tax Office 527-7174
Pitt Community College 321-4200
Lenoir Community College 527-6223
East Carolina University 756-5099
NCDMV 830-3456



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Utility Draft Authorization

TO: _____, _____, NC.
(Bank Name) (City)

Effective _____ (date) please honor drafts in the amount of Utility Bill
drawn on my account between the 5th and 10th day of every month by:

Town of Grifton
PO Box 579
Grifton, NC 28530

Check Account Number: _____

(Signature)

Routing Number: _____

(Date)

VOIDED CHECK



Town of Grifton

Trash and Recycle Schedule 2025

Below is a calendar of the scheduled solid waste and recycle days for 2025. We have taken into account all Holiday's that we will not be operating and adjusted the schedule accordingly. As a reminder, please have your cart(s) out the night before to ensure we can service each residence. Many customers like to hang this schedule on the refrigerator or cabinets to follow the schedule for the year. Please **DO NOT** put regular trash in the recycle carts. All of us at GFL thank you for your continued cooperation. If you have any further questions, please feel free to contact Grifton Town Hall, (252) 524-5168.

Trash Pick-up
(weekly-Thursday)

Recycle Pick-up
(every 2 weeks-Thursday)

Holiday

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
														30	31					
April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					
July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
							31													
October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

WATER RESOURCES CONSERVATION Tips

Indoor Tips

- Wash only full loads in the clothes washer and dishwasher, each load can use over 20 gallons of water
- Avoid using your toilet as a waste basket or ashtray, each flush can use over 5 gallons of water
- Try to take shorter showers and avoid baths if possible, a bath can use over 30 gallons of water
- Install faucet aerators on faucets and low flow shower heads, they are easy to install and inexpensive.
- Place a 2 liter bottle filled with water in the tank of your toilet, this will save about half a gallon of water each flush
- Place 10 drops of food coloring in your toilet tank, if after 15 minutes there is any in the bowl your tank has a leak which is wasting water
- Turn off faucets while shaving, brushing teeth, or preparing food

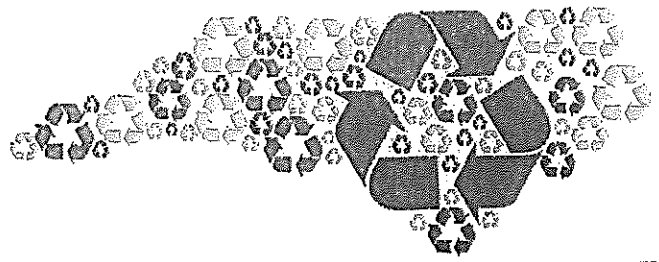
Outdoor Tips

- Catch water from your downspout and use it for outdoor watering
- Water your lawn as little as possible, grass only requires an inch of rain a week, so if it rains that much it doesn't need to be watered
- Water during the early morning or evening, this will reduce the strain on the water system and evaporation
- Raise the blade of your mower to at least 3 inches, taller blades of grass require less water
- Plant more shrubs and ground cover, they require less water and maintenance
- Limit car washing, when you do, use a bucket instead of a hose



The Town of Grifton, like many communities across the state, realizes water is a valuable natural resource that we can protect. Water conservation is not only easy but also economical and it improves the reliability of your water system. Try it and watch your utility bill go down! See the display in Town Hall for more tips.

DON'T TANGLE OR CONTAMINATE RECYCLE MORE FOR A GREENER STATE



PLASTIC

Bottles, tubs, jugs and jars



No pumps

Empty and rinse

METAL

All cans



Empty and rinse

GLASS

Bottles and jars



Empty and rinse

PAPER

Paper, cartons and cardboard



Flatten cardboard

KEEP THESE OUT!



- ⊗ Aerosol cans
- ⊗ Aluminum foil
- ⊗ All batteries (car, lithium, etc.)
- ⊗ Ceramic items
- ⊗ Clothing or textiles**
- ⊗ Diapers
- ⊗ Disposable cups (plastic and coffee)
- ⊗ Electronics**
- ⊗ Food-tainted items
- ⊗ Hazardous waste
- ⊗ Household glass
- ⊗ Medical waste
- ⊗ Plastic bags/wrap*
- ⊗ Scrap metal/wood**
- ⊗ Shredded paper**
- ⊗ Styrofoam/peanuts
- ⊗ Tanglers (cords, hoses, wires, etc.)
- ⊗ Tires**
- ⊗ Toys



* Take clean and dry plastic bags and wrap back to the grocery store.
** These items may be able to be taken to a convenience center or other facility that will recycle them. Call your local recycling agency to find out how.

**SONOCO
RECYCLING**

ACCEPTABLE LIST

- Glass
- Plastics (1-7)
- Letter head/Forms
- Bond stock
- Photo Copy Paper
- Colored Paper
- Computer Printouts (no carbon)
- Writing Paper
- Drawing Paper
- Note Pad Paper
- Post It Notes
- Newspaper
- Envelopes-Windowed
- Envelopes-Non Windowed
- Brochures
- File Folders
- Business Cards
- Index Cards
- Index Sheets
- Manila Cards
- Register Tape Roll Paper
- Unwaxed Cardboard
- Juice Boxes
- Milk Cartons
- Milk Jugs
- Plastic Beverage Bottles
- Detergent Bottles
- Cooking Oil Bottles
- Yogurt, Margarine or Cottage Cheese Containers
- Cartons and Trays from microwavable meals
- Aluminum Cans
- Meal Cans (soup, tuna, etc.)
- Take out containers (plastic, NOT Styrofoam)
- Phone books

UNACCEPTABLE LIST

- Diapers
- Styrofoam
- Cellophane and Shrink Wrap
- Metal Binder Clips
- Typewriter Ribbons
- Bubble Wrap and Peanut Packaging
- Adhesive Labels
- Kleenex Tissue
- Rubber Hoses
- Paper Towels
- Drink Cups
- Food Scraps and Wrappers
- Plastic Grocery Bags
- Hard or Paper back Bound Books (glue in binding)
- Boil-in-Bag Pouches
- Rubber Tires
- Trash Bags
- Bread Bags
- Phone Books (glue in binding)
- SOLO Cups
- Styrofoam egg cartons
- Meat Trays
- CDs or CD cases
- Pizza Boxes
- Wiring (electrical, computer, etc..)

14 items you shouldn't toss in the recycling bin

Bottom of Form

Recycling one ton of paper saves enough energy to power the average home for six months, saves 7,000 gallons of water and massively reduces greenhouse gas emissions. Recycling a single aluminum can saves enough energy to power a television for two hours, a computer for three hours or a 14-watt CFL light bulb for 20 hours. Recycling is obviously important, and is something everyone can do without much effort. But there are some things that simply cannot be recycled, and tossing them into the recycling bin can create unnecessary work for the good folks at your local waste management center.

Learn about some of the most common culprits that mistakenly end up in the recycling bin so that you can reduce, reuse and recycle responsibly.

1. Plastic Bags

Actually, plastic bags can be recycled; they just require a different process from other plastic recyclables. Rather than tossing plastic bags, wraps, films or bubble wrap into your home recycling bin, find a local drop-off location here. Many grocery and retail stores have boxes near the front of the store where you can stuff those bags and keep them out of landfills. Better yet, switch to reusable bags and nix the plastic ones altogether!

2. Clothes Hangers

Whether they're made of wire or plastic, many recycling centers will not accept clothes hangers because they can jam the machinery. If you have too many hangers, most dry cleaners will gladly accept the wire version. Check with your favorite thrift store to see if they will accept your plastic hangers.

3. Styrofoam

Technically known as expanded polystyrene (EPS), this is another iffy material. You can check with your local waste management office to see if they accept EPS, as some do. If not, try to find a way to reuse it, or look for a recycling center near you that will accept it.

4. Mixed-Grade Paper

Paper has only so many "lives" before it is too degraded to be recycled. Shredding paper uses up one of those lives and makes it more difficult to recycle along with high-grade paper. Similarly, items made of recycled paper may not be recyclable. Check with your local recycling center to find out whether they can accept these items.

5. Paper Towels

There are multiple reasons why you should not toss paper towels, napkins, tissues and similar items into your recycle bin. First, these paper products are typically created from paper that has been through the recycling process several times and is no longer usable. In addition, they often contain substances that could ruin other recyclables, such as grease and food.

6. Takeout Containers

While they may be comprised of sturdy, reusable cardboard or plastic No. 1 (the same as soda bottles), pizza boxes, Chinese food containers and other hot food packages cannot be recycled. This is because of the food and grease that remain, breeding bacteria and contaminating other recyclables.

6. Takeout Containers

While they may be comprised of sturdy, reusable cardboard or plastic No. 1 (the same as soda bottles), pizza boxes, Chinese food containers and other hot food packages cannot be recycled. This is because of the food and grease that remain, breeding bacteria and contaminating other recyclables.

7. Milk Cartons And Juice Boxes

Aseptic cartons, such as those used to contain milk, juice, coconut water and wine, among other liquids, are made using a combination of paper, polyethylene and aluminum foil. Because of this, many recycling centers are unable to recycle them.

8. Plastic Toys

Many children's playthings are primarily plastic, but also contain other elements - such as metal or plastic resin - which makes them nearly impossible to recycle. Even those that are 100 percent plastic can have parts and shapes that might jam machinery. Consider donating unbroken toys or those that can be repaired, to your favorite thrift store instead.

9. Gift Wrap

Bows are made of a plastic-paper composite that cannot be recycled. Keep and reuse them or give them up altogether. Wrapping paper can be recycled, but only if it does not have any glitter, flocking or other embellishments on it.