



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, September 13 2011
7:00 PM

AGENDA

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (July Workshop and Regular Meeting)
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. ACTION ITEMS
 - 1. Harvey Building Room Renovation – Shad Art Show
- F. Commissioner's Comments.
- G. Adjourn.

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September 13, 2011

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for the September Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item F-1: Harvey Building Room Renovation – Shad Art Show

As you will recall, we were recently made aware that the Museum would be using the space in the front museum room (lobby) to house more displays of artifacts. Because of the Museum's need for more space, this room will no longer be available to be used for the Shad Festival Art Show. It was discussed that there is a vacant, unfinished room in the Harvey Building that, if finished, could house the Show. I requested an opportunity to bring to the Board an estimate for finishing the large room in the Harvey Building to make the space suitable for the Shad Art Show. I believe the room can be renovated for less than \$3,000. This would be done with mostly volunteer labor. Once finished, I believe the room would be more than adequate to house the Shad Festival Art Show. More importantly to the Town, I believe this space would be an asset to our operations. This would provide a nice room with a variety of potential uses. I believe that I can find the necessary funding within the General Fund budget for this project.

I have also included in this Agenda Packet reports from the Police Department, the Utilities Department, and the Library.