



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, October 13, 2009
7:00 PM

AGENDA

- A. Meeting Called to Order
- B. Pledge of Allegiance to the Flag of the United States of America
- C. Approval of Minutes (September Workshop and Regular meeting) *Page 6*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. CONSENT AGENDA ITEMS
 - 1. Sewer Rehab Project – USDA Grant/Loan Application *Page 10*
 - 2. Fire Department Slate of Officers *Page 11*
 - 3. True Deliverance Church of Christ – Set Date for Public Hearing
 - 4. 4-Way Stop Signs – Intersection of McCrae and Patrick
 - 5. Manager Appointments to Various Boards
- F. DISCUSSION ITEMS
 - 1. Fire Department – Fire Protection Agreement *Page 12*
- G. Administrative Updates *Page 18*
- H. Commissioner's Comments
- I. Adjourn.

MEETINGS

CMSD Board Meeting, Wednesday, October 14th, 4:30 PM

Grifton Community Development Committee (NCSTEP), Thursday, October 15th, 6:30 PM

Neuse Regional WASA Meeting, Thursday, October 22nd, 5:30 PM



October 9, 2009

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Interim Manager

SUBJECT: Manager's Comments for October Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Sewer Rehab Project – USDA Rural Development Grant/Loan Application

Based on the information provided to the Board at the October Workshop and your response, I have prepared a resolution authorizing the application for grant and loan funding from the United States Department of Agriculture Rural Development totaling \$990,000. **I recommend approval.**

Item E-2: Fire Department Slate of Officers

At our October Workshop, Commissioner Clements presented a newly elected slate of officers for the Fire Department. The list of officers is attached. **I recommend approval.**

Item E-3: True Deliverance Church of Christ – Set Date for Public Hearing

Representatives of the True Deliverance Church of Christ have requested a Conditional Use Permit to use the property at 510 Queen Street as a church and Developmental Center. As you know, the Planning Board is required to hear the request and make a recommendation to the Board of Commissioners. The Planning Board met on Monday, October 5, 2009, to consider this request. As a result, the Planning has taken action to recommend that the Board of Commissioners approve the request. The next step in the process is for the Board to hold a public hearing. **I recommend that that hearing be scheduled to take place during the November regular meeting of the Board of Commissioners.**

Item E-4: Four Way Stop Signs – Intersection of Patrick & McCrae

At the October Workshop, Commissioner Hill requested that the Town designate the intersection of Patrick and McCrae Streets as a 4-Way Stop. Based on Board comments, I have placed this item on the Consent Agenda. Upon your authorization, I will have the necessary stops signs and “4-Way” designations installed. **I recommend approval.**

Item E-5: Manager Appointments to Various Boards

As you know, the Town Manager has the responsibility to represent the Town’s interests on several boards of other governmental agencies. My service on these boards requires that you as a Board officially appoint me to represent Grifton. Those boards include the CMSD, WASA, and the Technical Coordinating Committee of the Rural Planning Organization. **I recommend approval of my appointment to all Boards, Commissions, and Committees that were previously held by the former Manager.**

Item F-1: Fire Department – Fire Protection Agreement

Per the discussion during the October Workshop, I have drafted a new agreement for your review. This document is based on the current agreement in place for the Town of Ayden.

Item G: Administrative Updates

- I have attached the monthly reports from Police, Code enforcement, and Library.
- Joyce Jones commented at the October Workshop that it was too dark at night time on MLK Jr. Drive. It was determined that the Street is lit according to our normal standards. However, one of the lights is not working. That light has been reported to Progress Energy for repair.
- I have determined that NCDOT has not been made aware of the Board's request to increase the speed limit along Highland Blvd. I will put that request in writing so that a determination and decision from NCDOT can be made.