



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, November 9, 2010

7:00 PM

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (October Workshop and Regular Meeting) *Page 4*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. ACTION ITEMS
 - 1. Rezoning Request – True Deliverance Church of Christ *Page 8*
 - 2. Employee Christmas Gifts *Page 10*
 - 3. Bid Award – Town Commons Construction Project *Page 11*
-Resolution No. 2010-13
- F. Commissioner's Comments
- G. Adjourn



November 9, 2010

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for November Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Rezoning Request – True Deliverance Church of Christ

As you are aware, we received a rezoning request from the True Deliverance Church of Christ. The Church is requesting the parcel #39684 be rezoned from I-Industrial to R-14 Residential. The required public hearing was held and all notices posted and mailed. The Board can approve, deny, or table the matter if more time is needed to render a decision.

Item E-2: Employee Christmas Gifts

Based on the previous year's formula of \$150 plus one day's pay for full-time employees and \$50 for part-time employees, the total costs to the Town would be \$4,293. I strongly recommend approval.

Item E-3: Bid Award – Town Commons Construction Project

Bids for the Town Commons Construction Project were received and opened in my office on October 29, 2010. The bids have been reviewed for accuracy and competency. As you can see by the attached Bid Tabulation Sheet, Charles Hughes Construction is the lowest apparent bidder and has also been certified as the lowest responsible bidder. Further, the bid amount is

within our projected budget for this project. Therefore, I recommend approval of Resolution No. 2010-13, awarding the construction contract in the amount of \$44,500 to Charles Hughes Construction.

I have attached the monthly reports from Police, Utilities, and the Library.