



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, March 9, 2010
7:00 PM**

AGENDA

- A. Meeting Called to Order
- B. Pledge of Allegiance to the Flag of the United States of America
- C. Approval of Minutes (February Workshop and Regular meeting) *Page 5*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. Consent Agenda *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a board member so requests, in which event the item in question will be removed from the General Order of Business and considered in its normal sequence on the Agenda.)*
 - 1. Shad Festival Ordinance *Page10*
 - 2. CMSD Board Member Appointment
 - 3. Tuscarora Long House Replica *Page12*
 - 4. Façade Grant *Page16*
 - 5. Special Meeting
 - 6. Budget Amendments *Page25*
- J. Commissioner's Comments
- K. Adjourn.



March 9, 2010

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Town Manager

SUBJECT: Manager's Comments for the March Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Shat Festival Ordinance

This matter was brought to your attention in February and discussed again at the March Workshop. I believe the proposed ordinance is adequate and necessary. **Therefore, I recommend approval of Ordinance #2010-01.**

Item E-2: CMSD Board Member Appointment

This matter was tabled from February. As I have yet to find permanent residency within the corporate limits of Grifton, **I recommend Commissioner Alton Clements be appointed to fill the vacant CMSD Board seat.**

Item E-3: Tuscarora Long House Replica

One of the Strategic/Action items under the goal of Tourism Development in the Vision 2015 Economic Development Strategic Plan for the Town of Grifton is the construction of a Tuscarora Longhouse replica. The Committee is ready to move forward with this project as demonstrated by the report made to the Board of Commissioners at the recent Workshop meeting. This project is funded by the Grant and would be at no cost to the Town. The Committee is requesting permission to move forward with the project. **Therefore, I recommend adoption of Resolution #2010-01 authorizing the NC STEP Committee to proceed with the project.**

Item E-4: Façade Grant

One of the Strategic/Action Items under the goal of Downtown Revitalization Goal in the Vision 2015 Economic Development Strategic Plan for the Town of Grifton is the development and implementation of a Façade Grant program for downtown business properties. I have included in this agenda packet an application and set of guidelines for this local grant program. **I recommend that the Board adopt Resolution #2010-02 authorizing a Façade Grant Program.**

Item E-5: Special Meeting

As you are aware, recent legislation passed by the General Assembly requires that all governing board members receive ethics training before the end of the calendar year. The School of Government has developed a course that meets the requirements of the new law. On March 25th, at 4:00 pm, a webinar will be held. This will be a convenient and inexpensive opportunity for us all to receive the required training. A “webinar” is a live meeting that takes place via the internet. Thus,

we will all view and participate in the webinar by sitting in my office around my computer screen. I will make arrangements to make the experience as comfortable as possible. Because all members of the Board will be present, we will need to actually treat it as a meeting of the Board. **Therefore, I recommend that the Board take action to schedule a special meeting on March 25, 2010, at 4:00 pm in the Town Hall.**

Item E-6: Budget Amendments

The Town Clerk has submitted some necessary budget amendments and adjustments for your approval. The others are normal and operational in nature. **I recommend approval.**

I have attached the monthly reports from Police, Code Enforcement, and Library. Also included are the February financials.