



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, March 8, 2011

7:00 PM

AGENDA

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (February Workshop and Regular Meeting) *Page 4*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. CONSENT AGENDA
 - 1. Museum Board Appointment List
 - 2. Planning Board Appointment Recommendation
 - 3. Overtime Pay Request – Utilities Department
 - 4. Authorization to Hire a Temporary Employee
- F. ACTION ITEMS
 - 1. W. Littlefield Rd – Rezoning Request *Page10*
 - 2. Resolution No. 2011-03 – Authorization to Apply for State Grant *Page12*
- G. Commissioner's Comments
- H. Adjourn



March 8, 2011

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for February Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Museum Board Appointment List

Based on discussion and direction at the March Workshop meeting, I recommend that the Board appoint Cindy Graham, Wayne Hardee, Gary Gladson, Kay Walston, and Nancy Liles to the newly created Grifton Museum Board.

Item E-2: Planning Board Appointment Recommendation

Based on discussion and direction at the March Workshop meeting, I would advise that the Board to make a recommendation to the Lenoir County Board of Commissioners to appoint Mr. Darryl Rodgers to the Grifton Planning Board.

Item E-3: Overtime Pay Request – Utilities Department

Based on discussion and direction at the March Workshop meeting, I recommend that the Board approve the payment of \$4,338.52 to the two employees of the Utility Department with large amounts of accrued overtime.

Item E-4: Authorization to Hire a Temporary Employee

As you all know, Grifton Utilities employee Joe Gray is recovering from a stroke he suffered recently. I recommend that the Board of Commissioners authorize the Town Manager to hire a temporary employee in lieu of Joe Gray to assist in the daily activities of the Utilities Department while he is on leave and recovering.

Item F-1: W. Littlefield Rd – Rezoning Request

Based on the public hearing at the March Workshop meeting, I recommend that the Board approve the Rezoning Request of Mr. Franklin Earl Hart, owner of parcel #80521 located on W. Littlefield Rd, to rezone the property from B-1 Commercial to RA-20 Residential for the construction of a home.

Item F-2: Resolution No. 2011-03 – Authorization to Apply for State Grant

I strongly recommend the Board of Commissioners adopt Resolution 2011-03 authorizing the Town of Grifton to seek State Grant Funds for a study of our sewer pumping stations. As discussed at the Retreat, our sewer stations are in dire need of upgrades and repairs, this study will help estimate the amount of work and costs for a rehabilitation project to our system.

I have attached the monthly reports from Police, Utilities, and the Library.