



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, June 8, 2010
7:00 PM

AGENDA

- A. Meeting Called to Order
- B. Pledge of Allegiance to the Flag of the United States of America
- C. Approval of Minutes (May Budget and Regular Workshop and Regular Meeting) *Page 6*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address.**)
- E. Consent Agenda *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a board member so requests, in which event the item in question will be removed from the General Order of Business and considered in its normal sequence on the Agenda.)*
1. Ayden, Farmville, Grifton Baseball League – Representation Request *Page 11*
2. NC STEP - Budget Amendment Request *Page 12*
3. Recreation Master Plan – Authorizing Resolution *Page 14*
4. Budget Amendments *Page 15*
- F. Public Hearings
1. Rezoning Request – Quick Fill Inc. (Parcel# 18598) *Page 17*
2. Fiscal Year 2010-2011 Budget *Page 29*

G. Discussion/Action Items

1. Rezoning Request – Quick Fill Inc. (Parcel# 18598) *Page 17*
2. Fiscal Year 2010-2011 Budget *Page 29*
3. FY 2010-2011 Fee Schedule *Page 32*

H. Commissioner Comments

I. Closed Session – As authorized by North Carolina General Statute 143-318.11(a)(6)

G. Adjourn.



June 8, 2010

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Town Manager

SUBJECT: Manager's Comments for the June Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: **Ayden, Farmville, Grifton Baseball League – Representation Request**

In April, the town managers from Ayden, Farmville, and Grifton met to discuss the AFG Baseball League. This meeting was called as a result of some issues that had arisen from parents concerns about the program. One of the main topics of discussion was the fact that the three towns provided funding to the baseball program, but exercised very little oversight or involvement in the operation of the league. From this discussion, it was decided that we, the three towns, would request direct representation on the AFG Baseball League Board. It was felt that if the towns had representation, we would have a better understanding of how the League operated and could be better prepared to address concerns from the parents. This representation would also provide more insight and oversight of the public funds being used to operate the program. I recommend that Resolution No. 2010-05 be adopted via the Consent Agenda.

Item E-2: **NC STEP - Budget Amendment Request**

The NC STEP Grant is set to expire at the end of September of this year. Because of management turnover and other reasons, the Committee is behind schedule on implementing the original projects outlined in the Strategic Plan. Therefore, we have adjusted our priorities and our budget. I recommend adopting Resolution No. 2010-07 via the Consent Agenda.

Item E-3: Recreation Master Plan – Authorizing Resolution

As a part of the work of the NC STEP Committee, a Vision 2015 Economic Development Strategic Plan was completed. This Plan identified six goals for economic development. For each Goal, Action items were formulated. One of the goals and action items was to develop a Recreation Master Plan. We have been offered assistance on this Plan from the North Carolina Division of Community Assistance (DCA). I have included a resolution requesting DCA's assistance with developing the Recreation Master Plan. This assistance would be funded through the NC STEP grant. I recommend adoption of Resolution No. 2010-06 via the Consent Agenda.

Item E-4: Budget Amendments

Included with this Agenda are the final Budget Adjustments and Amendments for the 2009-2010 Fiscal Year. I recommend approval via the Consent Agenda.

Item F-1: Public Hearing - Rezoning Request

We have received a request to rezone Parcel #18598, located in front of the Highway 11 Mobile Home Park. The applicant is request to rezone the property from R-6 Residential to B-1 Commercial. In order for the process to move forward, a public hearing must be held. As dictated by State Law, all advertisements, notices, and postings have been accomplished. This hearing serves as an opportunity for the public and the applicant to be heard on the matter. The Board should also use this time to ask any questions you may have of the applicant. Upon completion of the public hearing, the Board will take action on the request under Item G-1 on the Agenda.

Item F-2: Public Hearing – Fiscal Year 2010-2011 Budget

As mandated by State Law, the public was given notice of the hearing through advertisement and posting. I will give a brief overview of the budget. Then, the public will be heard. If the Board chooses, the Budget can be further discussed and acted upon under Item G-2 on the Agenda.

Item G-1: Rezoning Request – Quick Fill Inc. (parcel# 18598)

After hearing from the public and the applicant, the Board should discuss and decide the matter. In doing so, the Board should not focus on what the applicant has stated that he intends to do with property.

Instead, the Board should be aware of what all of the allowed uses are under the current zoning ordinance. I have attached the Use Table from our Zoning Ordinance for your information.

Item G-2: Fiscal Year 2010-2011 Budget

The Board was presented with a rough draft of the Budget in early May. I received the Board comments and then presented my official proposed budget to the Board at the June Workshop. I have incorporated the final changes into the budget and recommend that you adopt the FY 2010-2011 Budget Ordinance.

Item G-3: Fee Schedule

The Fee Schedule is adopted yearly. It contains items such as the water and sewer rates, garbage and recycling fees, zoning fees, and privilege license fees. All charges, rates, and fees take effect on July 1st. The only changes to the new fee schedule are sewer rates and garbage/recycling rates. I recommend adoption.

I have attached the monthly reports from Police, Code Enforcement, and Library. Also included are the May financials.