



**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

Tuesday, June 12, 2012  
7:00 PM

**AGENDA**

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (May Budget Workshop, Workshop and Regular Meeting) *Page 5*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. CONSENT AGENDA
  - 1. Façade Grant Application – Town Hall *Page11*
  - 2. Annual Adoption of Flexible Benefits (Cafeteria) Plan – Resolution: 2012-05 *Page21*
  - 3. Employee Dependent Health Insurance Premium Participation Elimination – Resolution: 2012-06 *Page23*
  - 4. Fiscal Year 2011-12 Budget Amendments *Page25*
  - 5. Hodges Field Light Replacement Project – Resolution: 2012-07 *Page26*
- F. DISCUSSION/ACTION ITEMS
  - 1. Fiscal Year 2012-2013 Budget – Ordinance No. 2012-01 *Page27*
  - 2. Adoption of Fiscal Year 2012-2013 Fee Schedule *Page30*
- G. Commissioner’s Comments.
- H. Adjourn.



June 12, 2012

**MEMORANDUM**

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for the June Meeting

*Below I have attempted to summarize and provide explanation for each agenda item.*

**Item E-1: Facade Grant Application – Town Hall**

Upon approval and unanimous recommendation from the Community Development Committee, I recommend adopting this item via the Consent Agenda.

**Item E-2: Annual Adoption of Flexible Benefits (Cafeteria) Plan – Resolution: 2012-05**

As you will recall, last week we discussed benefits of continuing to offer a Flexible Benefits or Cafeteria Plan to Town of Grifton employees with health, dental and supplemental insurances. This plan will greatly assist those employees with dependent and supplemental coverage packages, while also helping all full time employees see monetary savings weekly. Therefore I recommend Resolution: 2012-05 be adopted via the Consent Agenda.

**Item E-4: Employee Dependent Health Insurance Premium Participation Elimination –**

**Resolution: 2012-06**

Resolution: 2012-06 will amend the current Personnel Policy by outlining a multi-year step down (reduction) of the Town's participation in the funding of employee dependents health insurance premiums. It will also require any employees hired after July 1, 2012 to be completely responsible for the cost of any dependents participating in the Town's Health Insurance Plan. I recommend adopting Resolution: 2012-06 via the consent agenda.

**Item E-5: Fiscal Year 2011-12 Budget Amendments**

I have reviewed and shared the necessary budget amendments prepared by Town Clerk and Financial Officer, Angel Hudson, thus I recommend approval via the Consent Agenda.

**Item E-6: Hodges Field Light Replacement Project – Resolution: 2012-07**

After a successful effort in applying to the Perkins Foundation for a recreation grant and being awarded \$22,705, I request authorization to continue the completion of the Hodges Field Light Replacement Project through adoption of Resolution: 2012-07 via the consent agenda.

**Item F-1: Fiscal Year 2012-2013 Budget- Ordinance No. 2012-01**

The Fiscal Year 2012-2013 has been duly presented the Board. The Public Hearing has been duly advertised and held. Thus, I recommend adoption by the Board.

**Item F-2: Fiscal Year 2012-2013 Fee Schedule**

The Budget documentation for FY 2012-2013 has been presented to the Board. Said documentation included a recommended fee schedule for the upcoming fiscal year. As stated in the budget workshop, the only recommend change is an increase in the CMSD Sewer Bond Fee

from \$1.75 per customer per month to \$4.00. This increase is necessary to pay Grifton's share of next year's debt service for the Sewer Plant upgrades made thus far.

*Also included are the monthly reports from the Police Department, the Utilities Department, and the Library.*