



**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
BOARD WORKSHOP**

Tuesday, June 1, 2010  
7:00 PM

**AGENDA**

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- D. DISCUSSION ITEMS
  - 1. Ayden, Farmville, Grifton Baseball League – Representation Request *Page 4*
  - 2. NC STEP - Budget Amendment Request *Page 5*
  - 3. Recreation Master Plan – Authorizing Resolution *Page 6*
  - 4. FY 2010-2011 Budget – Sewer Rates *Attached*
- E. Commissioner’s Comments
- F. Adjourn



June 1, 2010

## **MEMORANDUM**

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for June Workshop

*Below I have attempted to summarize and provide explanation for each agenda item.*

### **Item D-1: Ayden, Farmville, Grifton Baseball League – Representation Request**

In April, the town managers from Ayden, Farmville, and Grifton met to discuss the AFG Baseball League. This meeting was called as a result of some issues that had arisen from parents concerns about the program. One of the main topics of discussion was the fact that the three towns provided funding to the baseball program, but exercised very little oversight or involvement in the operation of the league. From this discussion, it was decided that we, the three towns, would request direct representation on the AFG Baseball League Board. It was felt that if the towns had representation, we would have a better understanding of how the League operated and could be better prepared to address concerns from the parents. This representation would also provide more insight and oversight of the public funds being used to operate the program. I recommend that this item be placed on the Consent Agenda for the June regular meeting.

**Item D-2: NC STEP - Budget Amendment Request**

The NC STEP Grant is set to expire at the end of September of this year. Because of management turnover and other reasons, the Committee is behind schedule on implementing the original projects outlined in the Strategic Plan. Therefore, we have adjusted our priorities and our budget. If the Board is in agreement with the proposed changes, I will prepare a resolution for the Regular meeting that can be adopted and sent the Rural Center for their approval.

**Item D-3: Recreation Master Plan – Authorizing Resolution**

As a part of the work of the NC STEP Committee, a Vision 2015 Economic Development Strategic Plan was completed. This Plan identified six goals for economic development. For each Goal, Action items were formulated. One of the goals and action items was to develop a Recreation Master Plan. We have been offered assistance on this Plan from the North Carolina Division of Community Assistance (DCA). I have included a resolution requesting DCA's assistance with developing the Recreation Master Plan. This assistance would be funded through the NC STEP grant.

**Item D-4: FY 2010-2011 Budget – Sewer Rates**

As a separate package, I have included my completed proposed FY 2010-2011 Budget. It has several parts that were not provided to the Board at the Budget Workshops. The bound folder in your packet includes a budget message, fee schedule, budget ordinance, budget spreadsheet, and a budget detail. The numbers that make up the budget are the same as what you were given at the Budget Workshops with one exception. I had to figure in a sewer rate increase based on some last minute information provided from CMSD. In the inside pocket of the bound folder is a memo from me explaining the sewer rate situation. Should you have questions prior to the Workshop meeting, please let me know.