



**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
BOARD WORKSHOP**

Tuesday, February 1, 2011  
7:00 PM

**AGENDA**

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- D. DISCUSSION ITEMS
  - 1. East Carolina Council Board Appointment
  - 2. Drainage – Buckleberry Canal
  - 3. Retreat – Agenda Items
- E. Commissioners Comments
- F. Closed Session – Property Acquisition  
-as authorized by N.C.G.S. Chapter 143-318.11(a)(5)
- G. Adjourn

*Page 4*



February 1, 2011

## **MEMORANDUM**

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for February Workshop

*Below I have attempted to summarize and provide explanation for each agenda item.*

### **Item D-1: East Carolina Council Board Appointment**

Annually, ECC member governments are asked to appoint or reappoint a member to the ECC Board. Appointments are for one year terms with no limit on the number of terms. Commissioner Whitehurst was our representative in 2010. The Board will need to make an appointment at the February regular meeting.

### **Item D-2: Drainage – Buckleberry Canal**

As you know, we have been investigating a way to address the drainage problems on Lewis Drive that are caused by the poor drainage of the Buckleberry Canal. This canal is mostly out of the corporate limits of town and on private property. I was asked by the Board to investigate the problem and report my findings. In doing so I have found that there is not a single location or problem spot in the canal that is blocking the flow of water. After investigation and speaking with Al Cannon, of the Drainage District, we have determined that in order to relive the problem, the canal needs to be dipped and cleaned from its intersection with Brown Hodges Road to Lewis Drive.

Based on recent contracted jobs in the District, Mr. Cannon estimates that it would cost approximately \$30,000 to clean the ditch and restore flow. He also stated that based on the District's funding and priorities, it would be at least three years before the District would perform this work. I asked Mr. Cannon that if the Town of Grifton participated in the cost of cleaning the ditch from Brown Hodges back to Lewis Drive would that change the priorities of the District and cause the work to be done sooner. He stated that while he could not speak for the other member, he felt like our participation would cause the work to happen sooner. I look forward to Board discussion and direction on this matter.

**Item D-3: Retreat – Agenda Items**

The Board will have its annual retreat on Friday, February 18<sup>th</sup>. We need to discuss and decide on the retreat format and some agenda topics for discussion. Granted, I will discuss and provide information on our current finances and the upcoming budget. Chief Cauley will discuss the operations and future of the Police Department. And, Robert Williams and I will discuss the Utilities Department. However, if there are other items such as capital projects, policy initiatives, etc. that the Board is interested in; I will need to know so that I can prepare the agenda.