

TOWN OF GRIFTON
BOARD OF COMMISSIONERS

December 8, 2009

Present: Mayor Billy Ray Jackson; Commissioners Ardathy Spikes, Richard Hill, Al Clements
Buddy Albritton, Johnny Craft; Manager Joe Albright, Clerk Angel Hudson

Absent: None

Meeting called to order.

Mayor Jackson led the Board of Commissioners in the Pledge of Allegiance to the Flag of the
United States of America.

RECOGNITION OF PERSONS TO BE HEARD:

Pitt County Commissioner Kenneth Ross came before the Board to ask the Board to appoint
someone to the Mid-East Commission so that he and the appointed member can help get funds for
the Grifton Community.

SPECIAL PRESENTATIONS:

Mayor Jackson presented a plaque to the family of the late William C. Smith honoring his service
to the Town of Grifton.

Mrs. Smith graciously accepted the plaque and stated that Mr. Smith loved Grifton and its people.

DISCUSSION/ACTION ITEMS – OLD BUSINESS

First Item of discussion: Conditional Use Permit – Grifton Civic Center Bylaws
Manager Albright informed the Board that the Civic Center Advisory Board is
recommending changes to its bylaws. The changes, specifically, are with Section 6.4,
dealing with petty cash has been deleted because the center no longer keeps petty cash on
hand. Manager Albright recommended approval.

Commissioner Hill made a motion to approve the amended Civic Center Bylaws.
Seconded by Commissioner Clements. Motion carried unanimously.

Second Item of discussion: Grifton Volunteer Fire Department – Slate of Officers
Manager Albright presented the Fire Departments Slate of Officers for the Board's
review.

Commissioner Clements made a motion to table the new Grifton Volunteer Fire
Departments Slate of Officers for further discussion. Seconded by Commissioner Spikes.
Motion carried unanimously.

Third Item of discussion: Grifton Public Service Award

Mayor Jackson presented a plaque to Commissioner Johnny Craft in recognition of his 24
years of service on the Town Board.

Commissioner Craft graciously accepted the plaque and stated that it has been an

experience to serve and he will miss it.

SWEARING IN CEREMONY

Town Clerk, Angel Hudson, received the oaths of office from Mayor Billy Ray Jackson and the newly elected Commissioners; Richard Hill, Alton Clements, and Samuel Whitehurst.

DISCUSSION/ACTION ITEMS – NEW BUSINESS

First Item of discussion: Selection of Mayor Pro-Temp

Manager Albright informed the Board that a Mayor Pro-Temp needs to be selected from its sitting members to serve in official capacity in the Mayor's absence.

Commissioner Albritton made a motion to select Commissioner Clements as the Mayor Pro-Temp. Seconded by Commissioner Hill. Motion carried unanimously.

Second Item of discussion: Appointment – Mid East Commission Board

Commissioner Clements made a motion to appoint Commissioner Whitehurst to the Mid-East Commission Board. Seconded by Commissioner Hill. Motion carried unanimously.

Third Item of discussion: Consulting Firm Selection – Streetscape Master Plan Design

Manager Albright stated that the STEP committee has recommended Withers and Ravenel as the most qualified respondent for this job and the committee requests that the Board adopt the resolution selecting Withers & Ravenel to perform the Streetscape Master Plan. Manager Albright also recommended the he be designated as the Town's authorized representative with respect to completing contract negotiations and executing all necessary documents associated with the project.

COMMISSIONER COMMENTS

Commissioner Clements thanked the Board and thanked the audience for attending.

Commissioner Hill thanked the audience and welcomed Commissioner Whitehurst to the Board.

Commissioner Whitehurst thanked the citizens of Grifton and the Town Board for the opportunity to serve.

Commissioner Spikes made a motion to enter into closed session to discuss a personnel matter (Police Chief Search) as permitted under NCGS Chapter 143.318.1(a)(6).

Seconded by Commissioner Albritton. Motion carried unanimously.

Commissioner Spikes made a motion to come out of closed session. Seconded by Commissioner Albritton. Motion carried unanimously.

Commissioner Spikes made a motion to have a special meeting on December 14th at 5:00p.m. for continued discussion in closed session concerning police chief search. Seconded by Commissioner Hill. Motion carried unanimously.

Commissioner Spikes made a motion to adjourn. Seconded by Commissioner Albritton. Motion carried unanimously.

There being no further business the meeting was adjourned.

Respectfully Submitted

Angel Hudson

Town Clerk