



**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
BOARD WORKSHOP**

Tuesday, December 4, 2012  
7:00 PM

**AGENDA**

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- D. DISCUSSION ITEMS
  - 1. Code of Ordinances Update – Ordinance No. 2012-03 *Page 3*
  - 2. Town Hall Façade *Page 7*
  - 3. January Workshop
- E. Commissioner's Comments
- F. Adjourn.



December 4, 2012

## **MEMORANDUM**

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for December Workshop

*Below I have attempted to summarize and provide explanation for each agenda item.*

### **Item D-1: Code of Ordinances Update – Ordinance No. 2012-03**

American Legal Publishing has completed the latest update to our Code of Ordinances. The previous update was done in 2010. This current update includes all ordinances passed since the previous update as well as some non-ordinance changes. These non-ordinance changes are as a result of the change from a Mayor-Council form of government to a Council-Manager form of government that was enacted in 2006 that were overlooked in the previous update. I recommend approval via the consent agenda at the Board's regular meeting in December.

### **Item D-2: Town Hall Facade**

We have finally been able to secure some designs and price quotes from a sign company. I have included some design options in the agenda packet.

### **Item D-3: January Workshop**

In 2013, the January workshop of the Board of Commissioners will fall on New Year's Day, which is an observed holiday. I recommend that the Board cancel the January 2013 Workshop via the consent agenda during the next regular meeting.