



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, December 11, 2012
7:00 PM

AGENDA

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (November Workshop, Regular Meeting, and Special Meeting) *Page 4*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. CONSENT AGENDA
 - 1. Code of Ordinances Update – Ordinance No. 2013-03 *Page13*
 - 2. January 2013 Board of Commissioners Workshop
 - 3. Pitt County Solid Waste Management Plan – Resolution: 2012-13 *Page17*
 - 4. NR WASA Alternate Member Appointment – Resolution: 2012-14 *Page18*
- F. ACTION ITEMS
 - 1. Town Hall Façade *Page19*
- G. Commissioner’s Comments
- H. Adjourn.



December 11, 2012

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for December Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Code of Ordinances Update – Ordinance No. 2012-03

American Legal Publishing has completed the latest update to our Code of Ordinances. The previous update was done in 2010. This current update includes all ordinances passed since the previous update as well as some non-ordinance changes. These non-ordinance changes are as a result of the change from a Mayor-Council form of government to a Council-Manager form of government that was enacted in 2006 that were overlooked in the previous update. I recommend approval via the consent agenda.

Item E-2: January 2013 Board of Commissioners Workshop

Next Month's Workshop will be on January 1st. Because this a recognized holiday, with Town operations closed, I recommend that the Board take action to cancel this meeting. Any necessary business can be handled during the regular meeting in January.

Item E-3: Pitt County Solid Waste Management Plan – Resolution: 2012-13

North Carolina General Statutes require that we individually or in cooperation with other units of local government, adopt and maintain a Ten Year Comprehensive Solid Waste Management Plan. To meet this statutory requirement, Grifton, and the other municipalities in the County, has been partnering with Pitt County by endorsing a county-wide plan. It is time once again to that endorsement. I recommend approval of Resolution No. 2012-10.

Item E-4: NR WASA Alternate Member Appointment – Resolution: 2012-14

Retired Utilities Superintendent, Robert Williams, previously served as the Grifton alternate on the Neuse Regional Water and Sewer Authority Board. It is necessary to appoint a new alternate. I recommend that the Board appoint Dana Hill, our contract Water and Sewer Operator in Responsible Charge (ORC) to serve.

Item F-1: Town Hall Façade

Based on the discussion and feedback from the Board Workshop, I have included in the agenda packet, a design proof and quote to add the Town Seal to the Town Hall Façade. I recommend that the Board authorize me to enter into a contract on the Town's behalf to complete the façade project.

Included in the agenda packet are the monthly reports from the Library and the Police and Utilities Departments.