

**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

August 13, 2013

Present: Mayor B.R. Jackson; Commissioners Will Barnes, Richard Hill, Mary Grace Bright, E.F. Albritton, Sammy Whitehurst; Manager Joe Albright, Clerk Angel Hudson

Absent: None

Mayor Jackson called the meeting to order.

Mayor Jackson led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Chief Bryan Cauley announced the Retirement of Lieutenant Leon Chapman effective July 31, 2013. He informed the Board that there would be an informal Retirement ceremony at 1:00pm here at the Town Hall on Friday, August 16, 2013. Chief Cauley then announced the promotion of Sgt. James Andrews to Lieutenant. Chief Cauley presented Lieutenant Andrews his collar and Badge. The Board congratulated Lieutenant Andrews on his promotion.

Manager Albright introduced Mrs. Kim Burch to the Board as our new Asst. Town Clerk/Tax Collector. He stated that Mrs. Burch was the most qualified applicant and with her education and kind demeanor he felt she would serve us well. He also stated that she was chosen from 32 applicants. The Board welcomed Mrs. Burch. Mrs. Burch thanked the Board for giving her the opportunity.

Commissioner Albritton made a motion to accept the July minutes as presented. The motion was seconded by Commissioner Hill. The motion carried unanimously.

Recognition of Persons to be Heard:

None

Consent Agenda

Commissioner Hill asked if we have a Library Board in place. Manager Albright responded by saying "not that he was aware of".

Commissioner Hill made a motion to accept the Consent Agenda as presented. The motion was seconded by Commissioner Whitehurst. The motion carried for the following items:

1. *Façade Grant Application-613 Queen Street*
2. *Retirement-Issuance of Badge and Service Weapon-Resolution 2013-13*
3. *Grifton Library Computer Software Request*

Commissioner Comments

Commissioner Bright apologized for not being at the workshop meeting.

She asked if the goals for the Parks and Recreation were brought up at the last meeting.

Manager Albright replied that he asked the Board for more clarification at the last meeting and he is now moving forward.

Mayor Jackson asked Manager Albright to explain the presented Proclamation.

Manager Albright stated that the Mayor has been asked to proclaim September as National Recovery Month in the Town of Grifton. He stated that no vote is needed only the consent of the Board. Manager Albright read the proclamation. (see attached)

The Board consented to proclaim September as National Recovery Month.

Manager Albright gave an update on the James Newton utility situation. He stated that the meter was tested to be 99.4% accurate. He has set up a payment plan with Mr. Newton in which Mr. Newton pays his current bills plus \$100.00 per month on his outstanding balance and it should be paid within 12 months.

Commissioner Hill stated that he felt we needed a policy in place so that a meter does not have to be taken out of the ground on a continuous basis.

Manager Albright stated that most disputes are handled in the office and it would be hard to not handle the situations on a case by case basis. He stated that there may be times when we do not want to extend a payment plan for a lengthy period of time. For instance, a renter would be someone who could up and leave us with the bill where the homeowner is more inclined to pay it because they own the home.

Commissioner Bright agreed that it would be hard to write a policy to deal with all situations.

Commissioner Hill made a motion to adjourn. The motion was seconded by Commissioner Barnes. The motion was carried unanimously.

There being no further business the meeting was adjourned.

Respectfully Submitted

Angel Hudson

Town of Grifton