

**TOWN OF GRIFTON  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

August 14, 2012

**Present:** Mayor Billy Ray Jackson; Commissioners Buddy Albritton, Sammy Whitehurst, Mary Grace Bright, William Barnes, Jr., Richard Hill; Manager Joe Albright, Clerk Angel Hudson

**Absent:** None

Mayor Jackson called the meeting to order.

Mayor Jackson led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Commissioner Whitehurst made a motion to accept the July minutes as presented. Motion was seconded by Commissioner Albritton. Motion carried unanimously.

Manager Albright asked to add the following items to Action Items:

2. Motion to accept Cayton Utilities bid for the Sewer Rehab Project
3. Rezoning Request – Set Public Hearing Date

Commissioner Bright made a motion to include items #2 and #3 to Action Items. Motion was seconded by Commissioner Barnes. Motion carried unanimously.

**Recognition of Persons to be Heard:**

None

**Consent Agenda**

It was decided by the Board to hear each item individually.

1. *Conditional Use Request- Robert Dixon*

Manager Albright clarified that all legal requirements have been met for this request and the Planning Board has recommended approval.

Commissioner Bright made a motion to approve the Conditional Use Request from Mr. Robert Dixon to place a Class A mobile home on Pitt County Parcel# 32660 located at 6724 Sherry's Lane in Grifton. Seconded by Commissioner Hill. Motion carried unanimously.

2. *2009 Water Supply Plan- Resolution No. 2012-08*

Manager Albright explained that a Water Supply Plan is required by N.C. General Statutes for all governing bodies that supply water.

Commissioner Bright made a motion to approve the 2009 Water Supply Plan in the form of Resolution No. 2012-08. Seconded by Commissioner Whitehurst. Motion carried unanimously.

3. *Street Improvement Project- Set Date for Special Meeting Workshop*

Manager Albright requested to set the date of August 28<sup>th</sup>, 2012 at 7:00p.m. for the special meeting, to discuss the streets improvement project.

Commissioner Whitehurst made a motion to set the Special Meeting Workshop for August 28<sup>th</sup> at 7:00p.m. Seconded by Commissioner Albritton. Motion carried unanimously.

4. *Contentnea Creek Woods-Walk Project Grant Acceptance-Resolution No. 2012-09*

Manager Albright explained that we have received a \$10,000 grant from Fish and Wildlife for the 40 acre property on the creek that was acquired by the Town in 2011. This grant is a matching grant. However, "in kind" services are allowed to us as our match.

Mayor Jackson asked Commissioner Whitehurst if there was a preventive maintenance plan in place for the future.

Commissioner Whitehurst stated that there is no plan at this time but stated the wood that would be used for the trail and kiosk is expected to last at least 20 years and there would be very little maintenance.

Mayor Jackson stated that he wants the new trails, informational kiosk, etc. to remain in good shape and remain attractive.

Commissioner Barnes made a motion to accept the Contentnea Creek Woods-Walk Project Grant Award in the form of Resolution No. 2012-09. Seconded by Commissioner Albritton. Motion carried unanimously.

### **Action Items**

1. *Sewer Rehabilitation Project Bid Update*

Manager Albright stated that the lowest bidder for the Sewer Rehab Project was \$500,000 over budget. However, reasons have been determined for this overage and have been rectified. The bid has come down from \$1.8 million to approximately \$1.4 million.

Manager Albright stated that because of the overage we will need to request an additional \$101,000 from USDA Rural Development to cover the increase.

Commissioner Bright made a motion to authorize Manager Albright to make the request for additional funds from USDA Rural Development not to exceed \$101,000. Seconded by Commissioner Barnes. Motion carried unanimously.

2. *Motion to accept Cayton Utilities as contractor for the Sewer Rehab Project.*

Commissioner Bright made a motion to make a Condition Award of contract to Cayton Utilities contingent upon Local Government Commission approval and subject to the execution of bid modification not to exceed \$1.433 million. Seconded by Commissioner Whitehurst. Motion carried unanimously.

3. *Rezoning Request – Set Public Hearing Date*

Manager Albright informed the Board that Tonnia Pollard has requested a rezoning request to rezone property she owns on Main Street. To go through with the process the Board will need to schedule a Public Hearing. He recommends setting the Public Hearing date for the next regular workshop meeting which is on September 4, 2012.

Commissioner Whitehurst made a motion to set Public Hearing for rezoning request from Tonnia Pollard for September 4<sup>th</sup>, 2012. Seconded by Commissioner Bright. Motion carried unanimously.

Manager Albright informed the Board that Bread of Life Tabernacle Church indicated today that they were going to pay the \$2309.50 utility bill in full.

Manager Albright recommended that the Board not pursue any contractual arrangements for utilities. Commissioner Hill asked if he plans to replace the vacant positions.

Manager Albright responded that he did plan to fill vacant positions however he would like to have time to think about how.

## **Commissioner Comments**

Commissioner Bright asked if there are any updates on the Baseball Program.

Manager Albright deferred the question to Wayne Hardee.

Mr. Hardee stated that they are in the process of forming a Board for the Little League so they will have some type of organization.

Commissioner Whitehurst stated that Mideast Commission has just hired a new director. He also stated that East Carolina Council will be looking for a director in the near future because the current one is retiring.

Commissioner Barnes asked how the overdue collections is going.

Clerk Angel Hudson responded by stating we have received 3 overdue accounts in the last month.

Commissioner Albritton apologized for being absent at the last meeting.

Commissioner Bright made a motion to adjourn. Seconded by Commissioner Whitehurst. Motion carried unanimously.

There being no further business the meeting was adjourned.

Respectfully Submitted

Angel Hudson

Town of Grifton