



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, August 10, 2010

7:00 PM

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (July Workshop and Regular Meeting) *Page 5*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. Consent Agenda *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a board member so requests, in which event the item in question will be removed from the General Order of Business and considered in its normal sequence on the Agenda.)*
1. Fire Department Consolidation – Agreement *Page 9*
2. Pitt County Multi-Jurisdictional Hazard Mitigation Plan *Page 18*
3. 2007 Water Supply Plan *Page 20*
4. Zoning Ordinance Amendment Request – Set Date for Public Hearing
5. Waste Industries – Contract Extension *Page 21*
- F. Discussion/Action Items
1. Request for Authorization to Apply for State Revolving Loan Funds for Sewer System Rehab *Page 22*
2. Façade Grant Program – Grant Awards *Page 24*
- F. Commissioner’s Comments
- G. Adjourn



August 10, 2010

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for August Regular Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Fire Department Consolidation – Agreement

I have made the necessary changes to the draft agreement based on comments made at the last Board Meeting. Those changes can be found under No. 2 on page 3 of the agreement. I recommend approving this Agreement via the Consent Agenda.

Item E-2: Pitt County Multi-Jurisdictional Hazard Mitigation Plan

In order for the Town of Grifton to effectively deal with all types of disasters and to receive funding for recovery and mitigation measures, we are required to have a hazard mitigation plan. The County and municipalities of the county have deemed it necessary and prudent to join forces and adopt a single plan to cover all jurisdictions. I recommend approving this Agreement by adopting Resolution No. 2010-08 via the Consent Agenda.

Item E-3: 2007 Water Supply Plan

The General Statutes of the State of North Carolina requires that each unit of local government providing water service to the public prepare a local water supply plan. The purpose of the Plan is to provide appropriate guidance for the future management of the water supply as

well as to provide useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as also required by statute. I recommend approving this Plan by adoption of Resolution No. 2010-09 via the Consent Agenda.

Item E-4: Zoning Ordinance Amendment Request – Set Date for Public Hearing

We have received a request for zoning change to allow the applicant to place eight (8) poultry houses, containing a total of 260,000 birds on his property on Hanrahan Road. Our Zoning Ordinance classifies this as an intensive live stock operation and is not permitted anywhere within our jurisdiction. I recommend that the Board set September 7th as the public hearing date via the Consent Agenda.

Item E-5: Waste Industries – Contract Extension

After an audit of our solid waste collection service, we discovered that Waste Industries had been overbilling the Town since July of 2006. It was determined that the Town has been overcharged by nearly \$24,000. In an effort to rectify the situation, Waste Industries has offered to amend the current contract in a way that would allow the Town to be credited back the overpaid funds over the next three (3) years. Per our discussion at the August Workshop, I recommend approval of the Contract Amendment with Waste Industries via the Consent Agenda.

Item F-1: Request for Authorization to Apply for State Revolving Loan Funds for Sewer System Rehab

As you are aware, in 2009, the Town was awarded a Rural Center Grant for sewer system rehabilitation. It was our intention to seek funds to supplant the Rural Center funds so that we could complete the project, which was to repair and replace aging sewer lines in order to reduce our inflow and infiltration problem. We unsuccessfully sought Clean Water Management Trust Fund Money. More recently, we applied for USDA grant/loan funds. While we have yet to receive a definitive answer on our application for these funds, it appears that we will not receive funding. Therefore, I am requesting authorization to seek grant and loan funds from the North

Carolina Revolving Loan program. The application deadline is September 1, 2010. I have enclosed Resolution No. 2010-10 for your consideration.

Item F-2: Façade Grant Program – Grant Awards

The NC STEP Committee has received eight (8) Façade Grant Applications from local business/property owners. The applications have been reviewed and the Committee offers recommendations for award (see attached). I concur with the Committees choices and recommend approval.

I have attached the monthly reports from Police, Code Enforcement, and the Library.